

**SPECIAL GOVERNANCE COMMITTEE – 13 JANUARY 2025**

<b>Title of Item</b>	<b>Action Agreed</b>	<b>Timescale</b>	<b>Responsible Officer</b>	<b>Status</b>
<b><u>IMPROVEMENT BOARD</u></b>	<p>(i) That members of the Governance and Audit committees received and noted the report.</p> <p>(ii) That the Leader would follow up on a request for further information regarding the statement from Teresa Grant, Improvement Board Chair, which stated                      “Culturally there is evidence to suggest that the fragile financial position the organisation finds itself in is not fully accepted by some Members - an example of which is a unilateral decision reversing a budget decision which was agreed by Cabinet and published in the budget, which raises cause for concern.” It was agreed that the Leader would report back to the joint committee members the details of what this related to.</p>		The Leader	The Leader responded to joint committee members on 27 January 2025.

<b>GOVERNANCE COMMITTEE – 4 NOVEMBER 2024</b>				
<b>Title of Item</b>	<b>Action Agreed</b>	<b>Timescale</b>	<b>Responsible Officer</b>	<b>Status</b>
<b>Minutes and Matters Arising</b>	Minutes approved and signed.		Maria McKay	Complete
<b><u>IMPROVEMENT BOARD</u></b>	Item deferred until Grant Thornton report received.	February 2025	Chief Executive / Chair of Improvement Board.	Joint Committee meeting scheduled for 13 January 2025.
<b><u>HOUSING VOIDS PROGRESS REPORT</u></b>	<ul style="list-style-type: none"> <li>(i) Members noted the report to the Governance Committee on the progress being made to improve Void performance.</li> <li>(ii) Members accepted and endorsed the Voids Improvement Plan.</li> <li>(iii) The Committee supported the redefined classifications of the Voids.</li> <li>(iv) The Committee recommended that Internal Audit carry out a follow up review in 2025/26.</li> </ul>	2025/26	Jamie Brenchley	

	(v) The Committee noted the need for performance metrics to be improved and recommended that work be done in consultation with the Cabinet Member to gain a better understanding of priority order.			
<b><u>STRATEGIC CONTRACTS AND PROCUREMENT ANNUAL REPORT 2023/24</u></b>	<p>(i) To note the information related to the Council's Strategic Contracts attached as Appendix 1 and 2 which related to the period April 2023 to March 2024.</p> <p>(ii) To note the Strategic Procurement Activity planned for and being undertaken as set out in Appendix 3 to the report.</p>		Katie Renouard, Claire Oaten, Chris Pelletier and Aleks Burlinson	